

Dispensing Fuel from Above Ground Tank into Vehicles

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Spills	Eye protection	
Flammable liquid	Gloves	
Fire		
explosion		

Safe Work Procedure:

- 1) Drive vehicle into position
- 2) Obtain key for fuel dispenser and log book from shop
- 3) Touch metal on vehicle with bare hand to discharge static electricity prior to release of flammables.
- 4) Unlock nozzle
- 5) Open gas tank access cover
- 6) Remove gas cap
- 7) Insert dispenser
- 8) Dispense fuel
- 9) Monitor fueling the entire time
- 10) Replace gas cap and close access cover
- 11) Replace dispenser
- 12) Lock
- 13) Record amount of fuel in log book

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p>Guidance Documents/Standards:</p> <p>MB Workplace Safety & Health Act & Regulations:</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p>
	<p>Reviewed By WSH Committee:</p> <p>Date:</p>