

Crane Set-up and Fold Away

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Crane tip	CSA Foot Wear	Certified operator
Foot/pinch points	Hard Hats	

Safe Work Procedure:

- 1) Place crane on level, firm location for set-up
- 2) Engage spring brakes, engage PTO and crane controls
- 3) Rev truck up to 1,300 RPM
- 4) Turn on the power at the crane on the control panel if it has a remote
- 5) Press the rigger button on the control panel if it has a remote or push the lever into rigger mode if does not have a remote
- 6) Place out rigger pads in position for full extension of out riggers
- 7) Extend out riggers to full
- 8) Extend out riggers down to elevate crane to level position
- 9) Push the remote button on the control panel if it has a remote or push the lever into crane mode if it does not have a remote
- 10) Retract or extend locking boom bracket on crane boom
- 11) Unfold primary and secondary booms from transport position
- 12) Telescope boom out to position
- 13) To fold the crane away and lift the riggers do the hole procedure in reverse

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: Part 23 – Cranes and Hoists	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years
	Reviewed By WSH Committee: Date: