

Removing glass from topside of a wall

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Falling glass	Steel toed boots	
Broken glass	Hand protection – gloves	
	Eye protection – glasses	
	Long sleeve shirt	
	Hard hat	

Safe Work Procedure:

1. Place the two suction cups on the glass at approximately the mid-point of the glass and approximately 12 inches in from the sides
2. Remove the trim from the bottom and two sides ensuring that the top piece of trim remains intact. Place the trim into a garbage can or out of the way of the work area
3. Each worker will grasp a suction cup sliding the glass out of from the bottom and placing the glass on the decking of the scaffold
4. One worker will step down onto the floor, while the other worker supports the glass
5. The first worker will then support the glass while the other worker steps down off of the scaffold
6. The workers will lift the glass in unison and lay the glass flat on a drop cloth
7. Remove the top piece of trim and place it into the garbage can
8. Clean up the work area
9. Remove the glass and trim to the truck and dispose of it at the dumpster located at the warehouse

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations:	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years
	Reviewed By WSH Committee: Date: